

SUPERVISORS' BOOT CAMP

Got employees? We can help!

Wednesday, October 22, 2025

8:30 AM - 4:30 PM

\$129.00

**VERNON COLLEGE CENTURY CITY CENTER
4105 MAPLEWOOD AVE
WICHITA FALLS, TX 76308**

This is a crash course in supervision, designed to teach supervisors how to handle the many difficult and common situations they will encounter with employees on a daily basis.

Seminar topics include:

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| <ul style="list-style-type: none">• Moving from Peer to Supervisor• Supervisory Roles and Liability• Employment Law Basics for Supervisors, including:<ul style="list-style-type: none">○ Fair Labor Standards Act (Wage and Hour)○ Family Medical Leave Act• Equal Employment Opportunity and Sexual Harassment• Basic Interviewing Do's and | <ul style="list-style-type: none">• Don'ts• Conducting Performance Feedback• Disciplinary Actions• Lawful Terminations• Supervisor's Role in Handling Unemployment Claims• Effective Meeting Management• Bargaining Rights for Non-Union Employee |
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For more information contact:

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940-689-3714 or ce@vernoncollege.edu**